

INFORMATION ACT

- Data reported directly by the candidate -

Ammagamma s.r.l., with registered office in Modena, Via Sant'Orsola, n. 33, P. IVA 03543480366, as Data Controller, informs you in accordance with Art. 13 EU Regulation n. 2016/679 - GDPR - that Your data will be processed in the following ways and for the following purposes:

1. Object of the Processing

The Data Controller processes personal data, i.e. "identifying" data - such as: first name, last name, company name and e-mail address, as well as special data - such as: data relating to health status, trade union membership, racial and ethnic origin, religious beliefs, political party membership, holding elected public office, etc.

- which may be present within your curriculum vitae, sent to the Data Controller on the occasion of your application to Ammagamma S.r.l.

2. Purposes of processing

The personal data indicated above will be processed in order to proceed with the verification of the prerequisites for employment and/or the start of a collaboration with Ammagamma S.r.l.

3. Modalities of processing

The processing of personal data is carried out by means of the operations indicated in Article 4 No. 2) GDPR, namely: collection, recording, consultation, storage, extraction, communication, dissemination, deletion and destruction. Personal data are subject to both paper and electronic processing.

The Data Controller will process personal data for as long as necessary to fulfill the above purposes and in any case will retain it for no longer than 3 years, including for the purpose of re-evaluating the candidacy of highly specialized figures such as those sought.

In any case, the Processing will be based on the principles of fairness, lawfulness and transparency and will be carried out with the help of tools and procedures that avoid the risk of loss, unauthorized access, unlawful use and dissemination.

4. Access to data

Personal data may be made accessible for the purposes of Art. 2:

- to employees, collaborators, partners and administrators of the Data Controller, in their capacity as authorized subjects for processing;
- to third party companies or other entities - by way of example: professional firms, consultants, etc. - who carry out activities in outsourcing on behalf of the Controller, in their capacity as Data Processors.

5. Data Transfer

Personal data are stored in paper archives located at the Company's registered office and on servers located within the European Union. In any case, it is understood that the Data Controller, should it become necessary, will have the right to move the servers and archives also outside the EU; in this case, the Data Controller assures as of now that the transfer of data outside the EU will take place in compliance with the applicable legal provisions (ex art. 44 et seq. GDPR 679/2016).

6. Nature of data provision and consequences of refusal to respond

The provision of personal data for the purpose expressed in Article 2 is mandatory and, therefore, without the same we will not be able to evaluate Your application.

7. Rights of the data subject

In relation to the processing of personal data you have the right:

-to be informed about: data and location of the Data Controller; the purposes and methods of processing; data and location of the Data Processor;

-to obtain, from the Data Controller or the Data Processor, without delay:

- 1) the confirmation of the existence of a processing of personal data concerning you and the communication in intelligible form of the same data and their origin, as well as and the purposes on which the processing is based;
 - 2) the deletion of personal data concerning You, when: i) the data are no longer necessary in relation to the purposes for which they were collected, ii) You have revoked Your consent and there is no other legal basis for the processing, iii) the data have been processed in violation of the law, iv) You have objected to the processing and there is no overriding legitimate reason for the processing v) the controller is under a legal obligation to delete the personal data;
 - 3) the updating, rectification or, if You are concerned, the integration of the data;
 - 4) certification that the operations referred to in numbers 2) and 3) have been brought to the attention, also as regards their content, of those to whom the data were communicated or disseminated, except where this proves impossible or involves a manifestly disproportionate to the protected right;
- to object, on grounds relating to Your situation, to the processing of personal data concerning You, pursuant to Article 6(1)(e) or (f);
 - to object to the processing of personal data concerning You, for the purpose of direct marketing;
 - to lodge a complaint with a supervisory authority;
 - to receive in a structured, machine-readable format personal data concerning you and to transmit such data to another Data Controller without hindrance from the Data Controller to whom you originally provided it. In exercising your rights regarding data portability, you have the right to obtain direct transmission of personal data from one Data Controller to another, if technically feasible;
 - not to be subjected to a decision based solely on automated processing, including profiling, which produces legal effects concerning You or is likely to affect You in a similar significant way.
- The Controller shall provide You with a copy of the personal data being processed; in the event of requests for additional copies, the Controller may charge You a fee based on the actual administrative costs incurred.

8. Methods of exercising rights

You may at any time exercise the above rights by sending to the attention of the Data Controller:

- a registered letter to Ammagamma s.r.l., with registered office in Modena, Via Sant'Orsola, n. 33;
- an e-mail to the address: privacy@ammagamma.com;
- a PEC to the address: ammagamma@pec.it.

9. Data Controller and Manager

The Data Controller is Ammagamma s.r.l., with registered office in Modena, Via Sant'Orsola, n. 33.
The updated list of Data Processors is kept at the registered office of the Data Controller.

10. Data Protection Officer

The Company has appointed as DPO (Data Protection Officer) Avv. Stefano Domenichini, who can be contacted at the following email address stefano.domenichini@studio.le.it.